

Focus 9 – ICICI Integration Process flow

This document explains the Focus 9 – ICICI Integration process steps where the user would be able to understand the registration process, banking features and reconciliation. Through this document, the user can setup the Focus 9 application and start using the banking features at ease.

1. Account Master

Navigation: Home> Masters> Account

In this screen, the user has to add the ICICI bank account details by creating a bank account in Account Master Focus 9. The user has to enter the bank account number in the Code field.

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	Home / Masters / Account			[] Ne	v Add Group Edit Clone Properties Delete Close
(ST)	Default 🔹 🚥 Default	Account			Save Clone Close Actions
Financials	Account O ASSETS	General Details GST			
	Fixed Assets Gurrant Assets	Name	ICICI Bank 3818	Code	100005003818
Inventory	Cash & bank	Account Type	Bank	Credit Limit	0.000
~	 Inventories 	Credit Davs	0	Cheque Discount Limit	0.000
	Accounts Receivable	Date of interest		Park Ma	
Fixed Asset	Investments	Rate of Interest	0.00	bank A/C	• 0
10	EXPENSES Direct Expenses				
Production	O Indirect Expenses				
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		Created By : admin Created Date : 15/0	4/2019 6:23:47 Modified by : admin Modified Date : 15/04/201	9 6:23:47	
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The next step is to create vendor account. While creating a vendor account, the user has to enter the bank account name, account number, IFSC code and select the default payment mode in the details tab in account master.



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Default 🔹 🔤 Default 🔹 🖷 🚠	Account			Save Clone (
Account Ø ASSETS	General Details GST				
Fixed Assets Ocurrent Assets Assets	Address	6-3, 659/2, Kapadia Ln, Sangeet Nagar, Somajiguda, Hyderab.	City	Hyderabad	
Inventories	Delivery Address	6-3. 659/2, Kapadia Ln, Sangeet Nagar, Somajiguda, Hyderab.	Pin Delivery Address City	500008 Hyderabad	
Accounts Receivable Investments			Pin	500008	
EXPENSES Direct Expenses		Send Email to customer	E Mail	zehra@focussoftnet.com	
 Indirect Expenses Administrative Expenses 	Fax No		Mobile Number	7329077424	
Employee Benefits Financial Charges	Password			Allow Customer Portal	
Gain and Loss	Bank Account Name	Mobi Store	Bank Account Number	279901504683	
CONTROL ACCOUNTS	IFSC Code	ICIC0000011	Payment Type	TPA	
G REVENUE SALES					
EQUITIES Capital					
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Taxes					
	Created By : admin Created Date : 1	15/04/2019 6:25:6 Modified by : admin Modified Date : 15/04/2019	7:26:27		

2. Online Bank Registration

Navigation: Home> Online Payments> Online Bank Registration

In the Online Bank Registration screen, the user can register the ICICI bank account details with Focus 9 application for all future transactions.

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Home		Bank	Account	Corporate ID	Status		
(S)	₿	ICICI Bank	ICICI Bank 3818	SESCMSTE31102018	Registered		
	-						
Inventory							
8	-						
Fixed Asset							
60	-						
Production							
<u>.</u>							
Quality Control	-						
*							
Taxation							
53	-						
Settings	-						
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Click on "New" button to open the ICICI online registration form.

The user has to select the ICICI bank and enter the ICICI corporate banking details. The user is required to setup a pin for the account. This pin will be used for payments, viewing statements and for bank reconciliation process.

The user can also opt for OTPs to be received every time the user tries to perform any banking transactions.



When the user clicks on "Register" button, the request is sent. The user must login into their CIB portal and approve the ICICI bank account integration request. The status will be updated as "Registered" at this step.

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	Financials / Online Payments / Online Bank Registration			
	CECTER Harsh			
Finançials	Benifits: O	Bank	ICICI Bank 🔹	
S /	Perform Easy Payments to Vendors Directly from Focus 9. Focus Softnet is now Partnered with ICICI Bank.	Bank Account	ICICI Bank 3818 💌 🐵	
hiventory	Anake payments to your vendors directly from Focus 9, without needing to login into your ICICI bank CIB Portal. Recordie the Payments for which the payments instructions are issued.	Corporate ID	xyz	
E Final Assar	Reconcile Focus 9 Transactions with Bank Statement. View Bank Statement for selected period in Single click.	User Id	abc	
	Instructions: Θ	Login ID	abc	
Production	- To Register the Bank Account for Vendor Payments:	PIN		
Oub	 Bank Account with Account type as Bank and Bank Account number in Code field of the bank account master must be created. In Bank field, Select the Bank as ICICI Bank. 	Confirm PIN		
Quality	 In Bank Account Field, Select the bank account which has to be registered. Enter the Corporate ID, and User ID provided by the ICICI Bank. 		Receive OTP for Payments	
[<u>TAX</u>]	 If Alias ID, is demined in the CIB portal of the bank account, then it will be mandatory to enter the stame Alias ID nere in Login ID field. Enter New PIN in "PIN" & "Confirm PIN" Fields, the pin must be numeric and 6 digits. This "PIN" once forgotten cannot be recovered, and the same PIN will be used to Deactivate account integration. Issue Payments & Recordle the payments etc. 		Register Deactivate Cancel	
Taxation	After entering all details. Click on "Register" button. ClB Portal login will open in New tab. Enter the ClB login credentials and authorize the registration.		Click here. for enquiry of new corporate Bank Account	
ද්රු	 Once the authorization is done, the bank account status will be updated as "Registered" in Online Bank Registration Homepage. If you are new to ICICI Banking and does not have a corporate bank account with ICICI Bank, then you can click on "Sign Up" button. 			
Settings	icici appreador rorm will open in new cao, roo can illiop the appreador and request for new corporate bank account.			
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3. Issue Payment to Bank

Navigation: Home> Online Payments> Issue Payment to Bank

At this step, the user can issue the payment to the bank. Firstly, the user needs to select the date range and bank account for which the payments are issued.

In the next screen, the application will display the unprocessed and failed payments in the body grid. The user can filter the body gird based on various statuses such as issued but not approved, approved by bank, failed etc.

The user has to select the payment, Payment Type, enter the PIN and then click on Issue Instructions button, to issue the payment instructions to bank. The transactions will be processed for payment and once the payment instructions are issued successfully the payments status will be updated as "Issued", along with the transaction id.

If there is any authorization defined in the CIB portal, for a particular range of amount then the status of the payments will be updated as, "Issued but not approved", along with the transaction id. The user has to login into the CIB portal and approve the payment request.



لی) Home	Finan	ciais / Unline P	ayments / issue Payment to Ban	ĸ					Issue Instructions	Close
~	Status		Unprocessed + Instruction Failed	 Paye 	e		▼ @ PIN			Load
(5)		Date	Document No	Payee A/C	Payment Type	Amount	Status	Transaction Id	Narration	
Financials		15/04/2019	Pmt:3	Mobi Store	TPA	4.00	Unprocessed	0		
		14/04/2019	Pmt:4	Mobi Store	TPA	1.00	Unprocessed	0		
Inventory	8	04/04/2019	Pmt:5	Mobi Store	TPA	2.00	Unprocessed	0		
		09/04/2019	Pmt:6	Mobi Store	TPA	3.00	Unprocessed	0		
8		11/04/2019	Pmt:7	Mobi Store	TPA	5.00	Unprocessed	0		
Fixed Asset		11/04/2019	Pmt:8	Mobi Store	TPA	5.00	Unprocessed	0		
		11/04/2019	Pmt:9	Mobi Store	TPA	4.00	Unprocessed	0		
- 60 ·										
Production	1									
(Cubi										
Quality Control	8									
Taxation	0									
6										_
ι Ω	10									U.
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4. Reconcile Payments

Navigation: Home> Online Payments> Reconcile Payments

In Reconcile Payments screen, the user can manually reconcile the payments. At first, the user needs to select the date range and bank account for which the reconciliation is performed.

In the next screen, the application will display the issued payments in the body grid. The payments along with the status and transaction id are displayed.

The user has to select the payment, enter the pin and click on "reconcile with bank" to reconcile the payments. The payments are processed, if the reconciliation is successful, then the status will be updated as "Approved", along with the reconcile id.

Document No Payee Arc Intel Mobi Scon	5 Arnount e 5.00	Status Issued but not App	Reconcile Id o	Transaction Id 231938502	Narration
Mobi Ston	e 5.00	Issued but not App	roved 0	231938502	



5. Bank Statement ICICI

Navigation: Home> Online Payments> Bank Statement ICICI

In Focus 9, the user can view the bank statement of their ICICI bank account. Select the date range, bank account and enter the pin, the bank statement for the selected ICICI bank account will be directly fetched from ICICI bank server in real time.

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合	Financials / Online Payments / Bank Statement ICICI				⊙ ⊗ Ok Close
Home	Statistican Barrie				
Financials	Instructions: O				
Inventory Parod Acord Production Production Quality Could by Tauchon Tauchon Settings	You can also view the bank statement for your registered ICIC Corporate bank account from Focus 9 for selected date range. - Select the date range and bank account for which you want to view the bank statement. - Enter the FPA which was defined while registering the bank account. - Click on OK button.	Start date End date Bank Account PIN	01/01/2019 29:04/2019 ICCE Bank 3818 	× 00 × 00 • 0	
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6. Online Bank Reconciliation

Navigation: Home> Online Payments> Online Bank Reconciliation

In this screen, the user can perform the reconciliation for pending vouchers for which the bank reconciliation is not done.

The user has to select the date range and bank account and enter the pin.

In the next page, the application displays the two grids where in the left grid i.e. focus data displays the Focus 9 transactions and the right grid i.e. bank data grid displays the bank account transactions.

The transactions of Focus 9 are matched with the bank transactions by using cheque numbers and unique IDs.

In the Mismatched Entries, user can view the list of bank entries which are not matched with focus 9 entries. Basically, displays the bank entries which are not present in focus 9.

The user can select the voucher type, voucher and click on raise voucher and raise the transaction manually in focus 9 and reconcile the same entry.

To update the status from pending to cleared, the user has to select the voucher, clearance date and click on save button. The BRS status of the transaction will be updated as Cleared.



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公	Financials / Online Payments / Online Bank Reconciliation				⊘ ⊗ Ok Close
Home	California Barring				
. Financials	Instructions: Θ				
	You can also reconcile, the transactions which are manually added in focus 9. The matching of the transactions between focus 9 entries and				
Inventory	bank entries will be done, to reconcile the transactions. Once the transactions are matched you can select the focus 9 transaction and save it. The Bank Reconciliation status of the transaction will be updated as cleared.	Start date	01/01/2019	× 🛍	
۲	To Reconcile the transactions: Select the date range to load the Focus 9 transactions and Bank transactions.	End date	29/04/2019	× 🛍	
Fixed Asset	 Select the bank account for which you want to reconcile the transaccions and enter the Pin which was defined while registering the bank account. Click on "OK" button. 	Bank Account	ICICI Bank 3818	• ©	
Broduction	 You will be redirected to Main screen. In Focus data Grid, Manually entered transactions and the transactions for whom the reconciliation is done by using reconcile payments will 	PIN			
	be displayed with status as cleared will be displayed. - The grid will have "Cleared" and "Pending" Bank Reconciliation status transactions.				
Quality	 In Bank Data grid. Bank account transactions will be displayed. Focus data transactions will be matched with Bank data grid transactions using Cheque Number's and Unique ID. 				
Control	- Broke bold give, vol can belect the machine of analytical and there be centred out and save one street. - Broke Reconciliation status for that transaction will be updated as cleared. - You can raise the transaction voucher, for mismatch entries from Mismatch Entries Pop Up.				
Taxation	 Once the transaction is raised, it will match with the bank entry(if the details entered are correct) and user can follow the same process to update the bank reconciliation status of that transaction as cleared. 				
ැබු					
Settings					
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